



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

**Meeting to be held in Pudsey Civic Hall - Dawsons
Cor, Stanningley, Pudsey LS28 5TA**
Monday, 5th September, 2022 at 1.00 pm

Councillors:

- | | |
|---------------|--------------------------|
| P Carlill | - Calverley and Farsley; |
| A Carter | - Calverley and Farsley; |
| Amanda Carter | - Calverley and Farsley; |
| D Blackburn | - Farnley and Wortley; |
| A Forsaith | - Farnley and Wortley; |
| M Swards | - Farnley and Wortley; |
| D Seary | - Pudsey; |
| S Seary | - Pudsey; |
| T Smith | - Pudsey; |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people.





Agenda compiled by: Natasha Prosser
Governance Services, Civic Hall, Leeds LS1 1UR

Head of Stronger Communities – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Calverley & Farsley – Calverley Park; Farsley Town Street

Farnley & Wortley – Farnley Hall; Wortley Towers

Pudsey – Pudsey Town Hall; Pudsey Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTEREST</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 8 JUNE 22</p> <p>To note the minutes of the previous meeting held Wednesday, 8th June 2022.</p>	7 - 16
8			<p>OUTER WEST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships regarding an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.</p>	17 - 28

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>OUTER WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships regarding an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	29 - 54
10			<p>HIGHWAYS ANNUAL IMPROVEMENT CONSULTATION</p> <p>To receive and consider the attached report of the Executive Manager (Asset Management) introducing a verbal update on the Highways Annual Improvement Consultation.</p>	55 - 66
11			<p>ADULTS AND HEALTH - DEMENTIA STRATEGY</p> <p>To receive and consider the attached report of the Head of Service (Integrated Commissioning, Adults and Health) introducing a verbal update on the citywide Leeds Dementia Strategy.</p>	67 - 68
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 7th November 2022 at 1pm.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 8TH JUNE, 2022

PRESENT: Councillor Amanda Carter in the Chair

Councillors D Blackburn, P Carlill, A Carter,
A Forsaith, D Seary, S Seary, M Sowards
and T Smith

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

2 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

3 Late Items

There were two late items which were published and circulated at the request of the Chair. Agenda Item 15 – Highways and Transportation Stanningley Bottom Review (Minute 10 refers) and Agenda Item 16 – Champions Profile (Minute 14 refers)

4 Declaration of Interest

Cllr David Blackburn declared an other registrable interest in relation to Old Farnley Community Centre as they had applied for Wellbeing Funding.

5 Apologies For Absence

There were no apologies.

6 Open Forum / Community Forum

On this occasion no members of the public wished to speak at the Open Forum.

7 Minutes - 16th February 2022

RESOLVED – That the minutes of the meeting held on 16th February 2022 be approved as a correct record.

8 Update on LEEDS 2023 Year of Culture

The Chief Officer Culture and Economy submitted a report to provide the Outer West Community Committee with an update on LEEDS 2023 and to gather input and support from elected members and residents.

Members were shown a presentation as an introduction to the LEEDS 2023 year of culture with a brief background which included the setting up of the Leeds Culture Trust with an independent chair, funding, scrutiny, partnership working and promotion of the year of culture.

Members were informed of the following points:

- It is the aim of LEEDS 2023 for 75% of Leeds residents to be involved in the events. Some of the events will be free and held in all 33 wards with schools being invited to get involved. The aim is to show the diverse heritage of the city.
- Economic research has suggested that holding this type of event will attract investment to the city particularly through retail and hospitality.
- My LEEDS 2023 aims to empower the local communities through partnership and community working. There will be 33 Neighbourhood Hosts with one host recruited from each ward, this will be a paid role as a member of the LEEDS 2023 Team. The role will be as a connector to local residents to access and make the most of the Year of Culture. They will also play a key role in an event called the Weekender.
- The Weekender will take place for two days in August 2023 animating every ward with neighbourhood events. The aim is to bring together the communities through events such as street parties, cook outs and mini carnivals.
- Currently the team are holding events in wards to promote the LEEDS 2023 Year of Culture.

Member's discussions included:

- Need to address all areas within wards including the small hamlets such as Stanningley, Thornbury, Woodhall and Rodley.
- There is a need for proper communication with groups already providing activities and events in the local area and for communication with ward councillors who would be able to assist in connecting with the groups already working in the wards.
- Councillors were of the view that this communication should have been taking place before this point. Members wished to see the Year of Culture as being inspirational creating investment for the local areas and making a legacy for the future.

It was noted that there would be clear feedback on the spend per ward and this would be looked at by the Scrutiny Boards.

RESOLVED – To note the content of the report.

9 Digital & Information Update: Community Committees

The Chief Digital and Information Officer submitted a report for verbal discussion between elected members and officers from the Resources Directorate, relating to the issue of technology available for the purpose of recording and live streaming Community Committee meetings at venues in the localities.

It was noted that since emerging from lockdown, the Outer West Community Committee has based its formal meetings at Civic Hall, to best utilise the engagement opportunity enabled by the live streaming technology in place there. Members wished to understand the requirements needed to bring this capability to venues in the Outer West area, so members of the public can

attend meetings based locally, and those wanting to maintain social distancing can watch the proceedings using an online feed.

Members were informed of the following points:

- The set up from Civic Hall to live stream meetings from the Council Chamber and the main committee room are complex. They require technology and resources to ensure the format of the meetings could be met, all at a great cost to the Council.
- The Council also has use of MS Teams and Zoom which can support online meetings where there is a good internet connection.
- The live streaming of meetings within the locality would be dependent on the size of the venue, technology such as controls and mixers in a backroom and the internet connection in the venues.

Discussions on this issue included:

- The number of Council offices in the locality such as the Hubs and Farnley Hall do have internet connection and could be used for meetings.
- Cost analysis would be required to look at setting up live steaming facilities at Pudsey Civic Hall. Members were of the view that if this venue were to be set up to live stream meetings it would be a valuable community asset which could be hired out.
- The use of technology to live stream meetings had been discussed prior to the pandemic but this forced the council to use the technology available. Members thought it unacceptable that they had to remain in Civic Hall to live stream the Community Committee meetings which should be held in the communities that they serve. Members were of the view that this issue should be looked at by the Chief Executive. Members said that they did require all venues to have the technology to live stream meetings but a few decent venues in the local areas would be more acceptable to enable the Community meetings to be accessible to all whether they wished to attend in person or via online steaming.
- The Members of the Outer West Community Committee were of the view that this conversation was being had in other Community Committees.
- It was acknowledged that the video conferencing available at the Civic Hall was of a high specification. However, they understood that a hybrid version could be used, but would require a camera to allow everyone viewing online to see who was speaking.
- It was noted that the Police and Crime Commission meeting was held in Wakefield using hybrid technology and the use of a moveable camera. Members suggested that this should be looked at as an option.

Officers from Digital and Information Technology said that they would look at venues in the locality in relation to internet connection and video conferencing facilities. They also said that they would have a conversation with Wakefield Council in relation to the moveable camera.

**10 RESOLVED – To note the content of the report and discuss.
Highways & Transportation – Stanningley Bottom Review**

The Chair had requested a report from the Chief Officer Highways and Transportation due to concerns raised by Ward Councillors and residents in relation to the road junction and layout at Stanningley Bottom.

The submitted report asked the Community Committee to note the current Highways and Transportation position regarding the highway at Stanningley Bottom and for their consideration to the future layout and operation of the Stanningley Bottom scheme and what funding options may be available to contribute to requested maintenance and /or improvements.

The Community Committee were provided with the following information:

- CityConnect projects have been introduced across Leeds, aiming to provide segregated cycle and pedestrian infrastructure along key routes. The Leeds to Bradford cycle superhighway which runs along Bradford Road, Stanningley Road and Armley Road was the first scheme in Leeds.
- At Stanningley Bottom there was insufficient space to provide cycle tracks, so a project was developed which introduced changes to the road environment including coloured materials and changes in kerblines. This project also includes two un-marked 'roundel' junctions and two zebra crossings.
- It was noted that this scheme has successfully reduced traffic speeds and queues on the approaches to Stanningley Bottom.
- In 2018 an enhancement scheme was undertaken to provide greater contrast between surface textures. It was noted that this has been successful in improving driver behaviour and understanding. However, there has been some deterioration of the surface and responsive repairs have been undertaken.
- It was acknowledged that there have been concerns raised regarding road safety at the unmarked junctions, although the recorded injury data indicates that the junction is performing well. It was noted that there are ongoing requests for mini-roundabout markings to be provided although as most motorists use the junction safely these were not thought to be necessary.

Options had been provided for Member's consideration which included:

- Reactive maintenance of existing layout
- Full resurfacing of the carriageway at Stanningley Bottom and
- Full resurfacing plus additional road markings and crossing enhancements

Member's discussions included:

- Meetings had taken place with officers and the local MP to discuss the state of the road surface which required immediate attention as the markings are badly worn.

- The surface of the road and the worn state of the markings is making this junction dangerous for motorists, cyclists and pedestrians.
- This is a poorly devised scheme and concerns have been raised since the inception of the scheme.
- Residents would prefer to see roundabouts in this location and motorists are more accustomed to the use of roundabouts rather than roundels at this type of junction.
- Members expressed concern that discussions had been taking place about this junction for some months and were of the view that work at this junction was required urgently.

RESOLVED – To note the content of the report.

11 **Outer West Community Committee Finance Report**

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2022/23.

Members were informed of the following points:

- Members were requested to consider the minimum conditions outlined at paragraph 14
- Members were asked to note the projects which had been approved by DDN since the last meeting held on 16th February 2022, as set out at paragraph 18.
- Members were advised that the Wellbeing allocation approved by Executive Board for 2022/23 was £94,210.00. Table 1 of the report showed an available carry forward figure of £71,084.18, with a total of £46,576.96 already allocated to projects. Therefore, the total revenue funding available to the Outer West Community Committee for 2022/23 is £118,717.22. Members were asked to note that so far, a total of £97,767.12 had been allocated to projects from Wellbeing and there is a remaining balance of £21,025.10.
- Members were requested to consider the following projects:
 - Money Buddies Outer West - £17,456.00 – Approved
 - Jubilee Benches Variation (installation costs) - £8,312.00 (£2,100.00 increase based on costs of £300.00 per installation x 6, plus £50.00 cost increase per bench x 6) Approved
- Members were advised the total Youth Activity Fund approved by Executive Board for 2022/23 was £43,230.00. Table 2 of the submitted report showed a carry forward figure of £45,246.87, with a total of £9,442.50 already allocated to projects. Therefore, the total revenue funding available for 2022/23 is £79,034.37. The Committee were asked to note that so far, a total of £41,826.00 had been allocated to projects and ring-fences as listed in Table 2. Therefore, the remaining balance for the Youth Activity Fund is £37,208.37.
- Members were requested to consider the following Youth Activity Fund Projects:
 - Beats on the street 2022 - £3,485.00 – Approved

- DAZL Outer West - £4,573.80 It was noted that DAZL had an existing ring-fence of £3,427.50 The approval of the project was to allow DAZL to hold the project at three locations as they had previously. – Approved
- Andy's Monday Youth Café – it was noted that there was an existing ring-fence of £2,400.00. However, the project organisers were now requesting £900.00 which would mean £1,500.00 would be returned to the Youth Activity Fund - Approved
- Rhinos Multi Sport Camps requested £6,000.00 – Approved
- Monitoring information had been provided by Farnley Youth Club, Lancastrian School Room Project and Outer West CCTV.
- The community committee approved a small grants and skips budget of £5,000.00 for 2022/23. The committee had allocated £1,258.17 with a remaining balance of £3,741.83. Table 3 showed those small grants and skips allocated to.
- Members were requested to note a current balance of £23,239.00 for the Capital Budget. Table 4 showed the breakdown for each ward.
- Members were requested to consider the follow project from the Capital Fund:
 - Farnley and Wortley Foodbank Container amount requested £3,968.94 – Approved
- Members were asked to note the current Community Infrastructure Levy Budget of £117,063.50 Table 5 showed the split for each ward.
- Table 6 provided an update on the Outer West Covid 19 Discretionary Fund.

Member's discussions included:

- *Money Buddies* – Concerns were expressed that the take up of this service had not reached the expected numbers and it was the view of the organiser that the sessions needed to be changed to a different time, maybe to coincide with school pick up time. Members were of the view that this service was vital with cost-of-living price increases affecting everyone. It was suggested that more publicity was required to let residents in the Outer West area know of all the locations and times that Money Buddies run their sessions. Members recognised that the Pudsey session was busy and requested information in relation to where people were travelling from to attend the session there. They were also of the view that housing and social services should be provided with information of the sessions in the Outer West to enable them to signpost customers for support.
- *Foodbank for Wortley* – Members were of the view that the foodbank was required in this area. They wished to ensure that volunteers received the right training and support.
- *Speed Indication Devices (SID's)* – Members had noted that 2 SID's in the Calverley and Farsley ward were not working and needed to be looked at. The Community Committee were advised that Highways officers were undertaking a survey of all SID's across Leeds.

- *Mapping Exercise in relation to funding activities* – Members were of the view that a mapping exercise should be carried out in the Outer West area to see what activities for young people already exist in relation to the priorities set out by the committee and through consultation what was required.

RESOLVED –

- a) Details of the minimum conditions for delegated decisions (Paragraphs 14-16) be approved
- b) Details of the Wellbeing Budget position (Table 1) be noted
- c) Large Grant proposals for consideration and decision (Paragraphs 25-27) be approved as set out above
- d) Details of the Youth Activity Fund (YAF) position (Table 2) be noted
- e) Youth Activity Fund Proposals for consideration and decision (Paragraphs 31-35) be approved as set out above
- f) Details of the small grants and skips Budget (Table 3) be noted
- g) Details of the Capital Budget (Table 4) be noted
- h) Capital Grant proposals for consideration and decision (Paragraph 45) be approved as set out above
- i) Details of the Community Committee Infrastructure Levy Budget (Table 5) be noted
- j) Details of the Covid-19 Discretionary Fund Budget (Table 6) be noted

12 Outer West Community Committee Update Report

The report of the head of Locality Partnerships updated Members with the work the Communities Team have been engaged in based on the priorities of the Community Committee.

The report requested Member's nominations to the sub-group of the committee for 2022/23. It was proposed and agreed that Cllrs Amanda Carter, David Blackburn and Simon Seary would be on the Environmental and Community Safety Sub-Group. It was noted that terms of reference would be sent out.

Members were advised that updates had been provided from:

- Cleaner Neighbourhoods Team
- Gully Cleansing
- Health Wellbeing and Adult Social Care
- Housing Advisory Panel
- Housing Teams in the Outer West area
- CCTV
- Outer West Community Hubs
- Community Centres in the Outer West area

There were also updates in relation to Community engagement and the Youth Activity Fund online consultation.

The Locality Officer extended his thanks to Members for their support of the Queen's Jubilee events. It noted that 12 projects had received funding from the Outer West Community Committee.

Members also expressed thanks to the Locality Officer and Jason Tabor for all the work that had gone into arranging the events. It was noted that the events had been well attended with everyone enjoying themselves.

RESOLVED – To note the content of the report and that Cllrs Amanda Carter, David Blackburn and Simon Seary be elected to the Environmental and Community Safety Sub-Group.

13 Outer West Community Committee - Youth Activity Fund Consultation Report

The Head of Locality Partnerships submitted a report which provided Members with background and context on the decision not to have a Youth Summit in 2021/22.

The report also provided the committee with an update on the Youth Activity Fund Consultation with children and young people which aimed to inform the committee's Youth Activity Spend for 2022/23.

Members were informed of the following points:

- The online survey ran from November 2021 and stayed open until 31st March 2022.
- All feedback from those young people was collated and fed into the Youth Activity Fund Consultation report to the Community Committee to inform the Youth Activity Fund Budget spend.
- The Outer West had 115 responses which was an increase from last years survey. The Outer West had the fifth highest response rate. A breakdown of the responses was provided at page 65 of the agenda pack.
- There was an even spread of ages and gender who requested more funding on activities with the most popular being sport, youth clubs and outdoor adventures and dance. Other activities mentioned were:
 - Music
 - Cooking,
 - Coding
 - Mixed Activity Fun Days

RESOLVED -

- a) Reflections from the last 12 months during the pandemic (Paragraphs 10-13) to be noted
- b) Details of the Youth Activity Fund consultation survey (Paragraphs 14-28) be noted
- c) That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23 to be noted

- d) That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey be noted
- e) That options are explored for a physical Youth Summit in the next municipal year, 2022/23 to inform the Youth Activity Fund spend for 2023/24 be noted.

14 Community Committee Champions Role Profile

The report of the Head of Locality Partnerships updated the Champions Role profile.

The role and responsibility of a Community Committee Champion was discussed and ratified at the Chairs Forum meeting held in February 2022.

RESOLVED – To note the content of the report and the Champions Role profile, when making appointments to each of the themed champions.

15 Community Committee Appointments 2022/2023

The City Solicitor submitted a report to the Members of Outer West Community Committee asking Members to note the appointment of Cllr Amanda Carter as Chair of the Outer West Community Committee for 2022/23, as agreed at the recent Annual Council Meeting. The report also asked Members to note the appointment of Cllr David Blackburn as Deputy Chair to the Outer West Community Committee and invited Members to make appointments to those positions detailed in section 6 and the appendices.

It was noted that no appointments were required to any outside bodies this municipal year 2022/23. However, nominations were sought for:

- Children and Families Cluster – Pudsey
- Children and Families Cluster – Farnley
- Local Housing Advisory Panel
- Local Care Partnerships
 - West Leeds LCP
 - Armley LCP (Bramley, Wortley and Middleton)
- Champions
 - Children's Service
 - Environment and Community Safety
 - Employment, Skills and Welfare
 - Health Wellbeing and Adult Social Care
- Corporate Parenting Board

Members who had previously been appointed to the Local Care Partnerships had not received agendas or invitations to many meetings, Members wished for this to be noted and referred to the Local Care Partnership Team.

RESOLVED – To note the appointment of Cllr Amanda Carter as the Chair of the Outer West Community Committee for 2022/23 and the appointment of Cllr David Blackburn as Deputy Chair.

To appoint to the following:

Draft minutes to be approved at the meeting
to be held on Monday, 5th September, 2022

Organisation / Outside Body	No. of Places	Appointed
Clusters: Children and Families Cluster – Pudsey	2	Peter Carlill Simon Seary
Children and Families Cluster - Farnley	1	Ann Forsaith
Local Housing Advisory Panel	1 ward member per panel	David Blackburn Trish Smith Andrew Carter
Local Care Partnerships	1	Peter Carlill
West Leeds LCP	1	David Blackburn
Armley LCP (Bramley, Wortley and Middleton)		
Champions: Children’s Services	2	Peter Carlill & Ann Forsaith
Environment & Community Safety	1	Amanda Carter
Employment, Skills & Welfare	1	David Blackburn
Health, Wellbeing & Adult Social Care	2	David Blackburn Peter Carlill
Corporate Parenting Board	2	Peter Carlill Ann Forsaith

16 Date and Time of Next Meeting

RESOLVED – To note the next meeting of the Outer West Community Committee will be on Monday 5th September 2022 at 1pm, the venue to be confirmed.

Meeting concluded at 3:30pm



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Mike Stevenson – Localities Officer – 07891 277427

Date: 5th September 2022

For Decision / to note

Outer West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
9. It was agreed at the Outer West Community Committee on the 22nd November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Budget Position 2022/23

16. The Committee is asked to note that since the last Community Committee Meeting on 8th June 2022, the following projects have been approved by DDN:
- I. Swinnow Community Centre – A week at the Seaside – £1,000.00
Variation from Wellbeing to YAF fund
 - II. West Yorkshire Police – ASB Resources – £6,035.20 – Large Grant
 - III. Pudsey FC – Goal Posts – £357.90 – Small Grant
 - IV. Pudsey Scarecrow Festival – £500.00 – Small Grant
 - V. A week at the Seaside – £1,000.00 – YAF

17. The Committee is asked to note that since the last Committee Meeting on 8th June 2022, 0 projects have been cancelled.

Wellbeing Budget 2022/23

18. The total Wellbeing allocation approved by Executive Board for 2022/23 is **£94,210.00**. **Table 1** shows an available carry forward figure of **£71,084.18**, with a total of **£46,576.96** already allocated to projects. The total revenue funding available to the Community Committee for 2022/23 is therefore **£118,717.22**. A full breakdown of the projects approved or ring-fenced is available on request.
19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place

within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

20. The Community Committee is asked to note that so far, a total of **£122,354.32** has been allocated to Wellbeing ring-fences and projects.

21. Given the above, and following recent underspend from completed projects, the Community Committee is asked to note that there is currently a remaining balance of **£1,164.37** in the Wellbeing Fund. A full breakdown of the Wellbeing projects is listed in **Table 1** below.

TABLE 1: Wellbeing Revenue and Projects 2022/23

Wellbeing Fund	£
Wellbeing Allocation 2022/23	£94,210.00
Full Balance Brought Forward	£71,084.18
Total Funding	£165,294.18
Brought Forwards and Allocated	£46,576.96
Total Available 2022/23	£118,717.22
Area wide ring fences 2022/23	£
Small Grants and Skips	£5,000.00
Community Engagement	£1,000.00
CCTV Outer West	£11,000.00
Calverley Xmas Lights	£2,704.00
Farsley Xmas Lights	£7,899.00
Pudsey Xmas Lights	£9,816.00
Rodley Xmas Lights	£1,494.00
Total spend: Area wide Ring-Fenced funds	£38,913.00
Approved Wellbeing Projects 2022/23	£
Calverley in Bloom	£5,757.99
Farsley in Bloom	£3,049.60
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,151.79
Pudsey Park Litter Picks	£1,183.30
Site based gardener	£14,114.00
TCV Outdoor & Active	£6,781.44
Building Futures Together	£12,000.00
Pudsey Carnival	£2,600.00
Jubilee Benches	£8,312.00
Money Buddies 2022/23	£17,456.00
WYP – ASB Resources	£6,035.20
Total projects approved	£83,441.32
Total spend: Area ring-fences + approved projects	£122,354.32
Underspend and income	£4,801.47
Wellbeing Balance remaining 2022/23	£1,164.37

Declined Projects

22. Since the last Community Committee Meeting on 8th June 2022, 0 project applications have been declined.

2022/23 Wellbeing Applications for Consideration

23. Since the last Community Committee Meeting on 8th June 2022, there are currently no outstanding external Wellbeing applications from the 2022/23 budget to consider.

24. There is 1 proposed Variation for the Community Committee to consider:

25. **Project title:** OW.22.17.LG Building Futures Together (Large Grant)

Funding approved: £12,000.00

Proposed Variation: Reallocate funding from the Large Grant fund to the YAF fund.

Project overview: The project engages with young people aged 17 and under, with attendance at vocational skills workshops. Young people learn skills in electrics and plumbing, and reduce levels of anti-social behaviour by encouraging young people to think about positive futures and career ambitions.

Youth Activities Fund Position 2022/23

26. The total YAF allocation approved by Executive Board for 2022/23 is **£43,230.00**. **Table 2** shows an available carry forward figure of **£39,704.37**. The total YAF revenue funding available to the Community Committee for 2022/23 is therefore **£82,934.37**. A full breakdown of the projects approved or ring-fenced is available on request.

27. The Community Committee is asked to note that so far, a total of **£51,957.30** has been allocated to projects and ring-fences, as listed in **Table 2**.

28. The Community Committee is also asked to note that there is a remaining balance of **£32,475.57** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below:

TABLE 2: Youth Activities Fund 2022/23

YAF Revenue and Projects 2022/23	£
YAF Allocation 2022/23	£43,230.00
2021/22 Budget Brought Forward and Available	£39,704.37
Total Available 2022/23	£82,934.37
YAF Ring-fences Approved	
Youth Summit	£1,500.00
Total YAF Ring-fences 2022/23	£1,500.00
Approved YAF Projects 2022/23	£
Mini Breeze Outer West	£10,948.50
Farsley Festival	£4,350.00
WLAC Activity Programme	£5,100.00
Farnley Football Project	£1,000.00
Farnley Youth Club	£3,000.00
OW Summer Targeted Provision	£1,500.00
Mini Summer Sports	£720.00
Pudsey Youth Café	£4,120.00
6 th Wortley Brownies – Winmarleigh Hall Trip	£1,050.00
6 th Wortley Guides – Dorset Trip	£1,200.00
Traditional Karate My Way of Life	£760.00
Swinnow Community Centre – Youth Jubilee Party	£750.00
Beats on the Street	£3,485.00
DAZL Outer West Programme 2022/23	£4,573.80
Andy's Youth Project	£900.00
Leeds Rhinos Sport Camps	£6,000.00
A week at the Seaside	£1,000.00
Total spend against projects	£50,457.30
Total spend (Ring-fences and projects)	£51,957.30
Total Underspend & Income	£1,498.50
Remaining YAF Balance 2022/23	£32,475.57

2022/23 YAF Applications for Consideration

29. Since the last Community Committee Meeting on 8th June 2022, there is 1 outstanding YAF application from the 2022/23 YAF budget to consider:

30. **Project title:** October Half Term YAF Taster Sessions

Name of group/organisation: Youth Service

Funding amount requested from YAF: £2,517.00

Match funding: £882.00

Wards covered: Calverley & Farsley, Pudsey, Farnley & Wortley

Start date: October Half Term

Project description: Having reviewed the results of the recent Youth Engagement Survey, these taster days are designed to enable young people to access certain activities that featured highly in the results, and try them out.

Positioned within the October Half term to provide activities and supervision during this period, the taster sessions will include a carousel of activities including cooking, bushcraft, music, and arts & crafts workshops. Young people will also have lunch as a result of the cooking workshops. There will also be guest speakers from the Fire Service raising safety awareness around the bonfire night period. They are designed to be fun, engaging, with a variety of activities on offer throughout the day.

The taster sessions will accommodate 40 young people per day (20 aged 11-13, 20 aged 14-16). Venues are yet to be confirmed but will feature 1 venue per ward.

Feedback on the days will be collected from the attendees, and will inform future activities funded through the Youth Activity Fund.

Community Committee Priorities: Best City for Children & Young People

YAF Priorities: Locally based sessions, bringing new and requested activities to young people based on their views, with a mix of indoor and outdoor content.

Monitoring Information

31. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

32. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in June 2022:

33. **Project name: West Yorkshire Police – ASB & Speeding Resources 2021-22**

Funding pot: Large Grant - £5,920.00

Monitoring summary: During the course of the operation, 86 speeding tickets were issued, as well as a mix of enforcement and education to address other issues of anti-social behaviour. These included driving without due care and attention, use of mobile phones, and obstructive parking.

With regards to Youth ASB, some searches were conducted where appropriate, and cannabis and vaping equipment seized. PCSO also worked with young people to build a positive relationship and highlight the impact of ASB on the local community.



As a result of this funding, there has been a decline in reports of ASB from 159 at this point last year to 75 now. Youth ASB reports have also significantly dropped from 78 this time last year to 32. Nuisance driving has also dropped from 44 to 37.

Small Grants & Skips Budget 2022/23

34. The Community Committee approved a Small Grants & Skips budget of **£5,000.00** for 2022/23. To date the Committee has allocated **£2,439.87** through Small Grants & Skips. There is currently a remaining balance of **£2,560.13**. Members are asked to note the Small Grants & Skips allocation outlined in **Table 3** below.

TABLE 3: Small Grants & Skips 2022/23

Project	Date	£
Small Grants		
PHAB Club	6 th April 2022	£298.03
Leeds Walking Football	19 th April 2022	£500.00
FC Pudsey Goalposts	26 th July 2022	£357.90
Pudsey Scarecrow Festival	15 th August 2022	£500.00
Skips		
Calverley Allotment	22 nd March 2022	£223.87
Crimbles Allotment	12 th April 2022	£236.27
Pudsey Scarecrow Festival Skip	4 th Sep 2022	£161.90
Tennyson / Scott Street	18 th July 2022	£161.90
Current Total Spend 2022/23		£2,439.87
Balance Remaining 2022/23		£2,560.13

35. Since the last Community Committee Meeting in June 2022, there is 1 outstanding Small Grant Application from the 2022/23 budget to consider:

36. **Project title:** Farsley Cricket Club Junior Connect
Name of group/organisation: Farsley Cricket Club
Funding amount requested from Small Grants: £500.00
Match funding: £1,000.00
Wards covered: Calverley & Farsley, Pudsey
Start date: Mid-September to 31st December 2022

Project description: Between mid-September and the end of December, Farsley Cricket Club aim to run a weekly programme of activities for all ages, aiming to also increase access for more junior players who otherwise cannot afford to participate. In order to run the sessions, funding will provide investment in equipment such as balls, stumps, boards, and nets.

Community Committee Priorities: Best City for Communities, Best City for Children & Young People, Best City for Health & Wellbeing

Capital Budget 2022/223

37. The Community Committee is asked to note that there is a current Capital budget of **£19,270.06** available to spend. Members are asked to note the Capital allocation outlined in **Table 4** below.

TABLE 4: Capital Budget

	Total	Calverley & Farsley	Farnley & Wortley	Pudsey
Starting budget 2022/23	£23,239.00	£4,555.36	£8,291.26	£10,392.38
Injection 1 2022/23				
Injection 2 2022/23				
Projects 2022/23				
Farnley Foodbank Container	£3,968.94		£3,968.94	
Remaining Budget 2022/23	£19,270.06	£4,555.36	4,322.32	£10,392.38

38. Since the last Community Committee Meeting on 8th June 2022, there are 0 outstanding Capital applications from the 2022/23 budget to consider.

Community Infrastructure Levy (CIL) Budget 2022/23

39. Following a recent injection to the Community Infrastructure Levy fund (CIL), the Community Committee is asked to note that there is a current total balance of **£179,931.48**. Members are asked to note the CIL allocation by ward outlined in **Table 5** below:

TABLE 5: Community Infrastructure Levy (CIL)

	£	Ward split		
		Calverley & Farsley	Farnley & Wortley	Pudsey
Starting Balance 2022/23	£117,063.50	-£7,682.75	£32,887.38	£91,858.87
Injection 1	£62,867.98	£0.00	£59,762.63	£3,105.35
Remaining Balance 2022/23	£179,931.48	-£7,682.75	£92,650.01	£94,964.22

40. Since the last Community Committee Meeting on 8th June 2022, there is 1 outstanding CIL application from the 2022/23 budget to consider, for review from the Pudsey Elected Members:

41. **Project title:** Pudsey Bins x 15

Name of group/organisation: Cleaner Neighbourhoods Team (CNT)

Ward: Pudsey

Funding amount requested from Pudsey CIL: £3,735.15 (unit cost £249.01)

Match funding: £0.00

Start date: Asap

Project description: For the purchase and installation of x 15 litter bins in Pudsey, at locations agreed upon by wards Councillors and CNT.

Community Committee Priorities: Best City for Communities, Best City for Children and Young People.

Covid Funding

42. **Table 6** below provides the Community Committee with an up-to-date balance statement on the Outer West Covid-19 Discretionary Funds. The committee is asked to note the contents of the table. Please note any remaining funds will be returned to the Wellbeing budget at the end of the 2022-23 financial year.

TABLE 6: Outer West Covid-19 Discretionary Fund – Balance

Ward	Remaining Covid-19 Discretionary Funds
Calverley & Farsley	£625.00
Pudsey	£0.00
Farnley & Wortley	£0.00

Corporate Considerations

Consultation and Engagement

43. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

44. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

45. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

46. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

47. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

48. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

49. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

50. Members are asked to note/discuss/consider:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Large Grant Variation for consideration and decision (Paragraph 24-25)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. YAF application for consideration and decision (Paragraphs 29-30)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Small Grant application for consideration and decision (Paragraphs 35-36)
- g. Details of the Capital Budget (Table 4)
- h. Details of the Community Infrastructure Levy (CIL) Budget (Table 5)
- i. CIL application for consideration and decision (Paragraphs 40-41)
- j. Details of the Covid-19 Discretionary Fund Budget (Table 6)

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Mike Stevenson – Localities Officer – 07891 277427

Date: 5th September 2022 **To note**

Outer West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Sub-group Update: Environment & Community Safety:

3. The latest Outer West Environmental and Community Safety Sub-Group took place via Microsoft Teams on Wednesday 3rd August 2022. The meeting was attended by officers from Parks & Countryside, Housing, Gully Cleansing, and Refuse Collection.
4. Parks & Countryside provided the group with an update on the workstreams relating to parks in the Outer West area, and suggested that meetings are set up with members from each ward on the ground. Michelle Rushworth will liaise with members for this.
5. The Housing team updated sub-group members with an overview of their service workload, and advised that there were currently no major issues from an environmental perspective.

6. Refuse Collection advised Sub-group members of work being undertaken to review current collection routes in order to improve efficiency and reduce cases of missed bins.
7. Members raised concerns about lengthy delays in communication, and responses to emails relating to missed collections and wheel-outs not occurring.
8. Refuse updated that team structure is also being looked at to tackle this issue and improve communication response times.
9. The next Environment & Community Safety Sub-group is scheduled for 14th October 2022.

Community Safety – Update from Inspector Phillip Gill (West Yorkshire Police)

10. We have again been successful in our application for funding from the Outer West Community Committee to assist in additional patrols to target anti-social behaviour and speeding across Outer West.
11. The below are the current priorities for the 3 wards, however these can be reviewed and altered if there is a wish from the local community:

Pudsey

12. Priorities for Pudsey Ward:

- Anti-social behaviour in and around Pudsey Bus Station and the nearby vicinity.
- Anti-social behaviour and drug dealing in Queens Park.
- Anti-social driving and offences relating to the fatal 4.

Calverley & Farsley

13. Priorities for Calverley & Farsley Ward:

- To target the use of anti-social, off road motorcycles and quad bikes in Calverley & Ravenscliffe Woods, by working in Partnership with Bradford East NPT, Operation Steerside & Leeds Off Road Bike Team. Officers will utilise Anti-Social Behaviour & Road Traffic legislation in a zero-tolerance enforcement style.
- To target speeding & anti-social motorists on Bradford Road from Dawson's Corner to Thornbury Roundabout, by conducting hi visibility patrols of the road and the deployment of ProLaser to capture & deter offending.
- To tackle residential burglaries by conducting hi visibility patrols, targeting and disrupting known offenders and delivering crime prevention advice to residents.

Farnley & Wortley

14. Priorities for Farnley & Wortley Ward:

- Anti-social behaviour on the Whincovers/Butterbowls.
- Anti-social behaviour and drug dealing on the Heights.
- Drug dealing on and in the surrounding areas of Cow Close Road.

15. Over the summer months we have seen call demand at higher levels than pre-COVID times, and this is likely to continue with the hot weather. We continue to act on community intelligence and have recently executed a number of warrants across the Outer West area, resulting in the recovery of a quantity of drugs and a Taser.

16. We have also worked with the Serious Environment crime team and assisted in a recent operation where stolen vehicles were recovered, including multiple plant equipment.

17. The nuisance use of quads and off-road bikes has seen an increase in calls for service and a number of seizures have taken place. Two bikes were received recovered in the Pudsey area after community intelligence was received from the public. We have also made arrests in relation to the theft of motor bikes and these investigations continue.

18. Our crime prevention work around bike marking continues and I encourage members of the public to get in touch if they want to bring their bike to be securely marked. This can be arranged by contacting the team by email - outerwest@westyorkshire.police.uk.

Cleaner Neighbourhoods Team – Update from Sharron Almond (Area Manager)

COVID-19 update

19. Since the last report in May-June, West CNT have had 8 Staff who have tested positive and self-isolated. Annual leave and some general sickness and long-term sickness absences have affected some of the service delivery, we have also 2 ½ Monday to Friday vacancies to fill and we have covered where possible with staff from other areas and with Overtime.

General Staffing

20. Unfortunately, we are short staffed this is due to 2 long term sickness and 2 ½ staff vacancies which we have put out to advert again, as in the last recruitment process there were no suitable candidates, we are currently covering the gaps with overtime as much as possible. And I have borrowed staff from other areas to also help. and I will deploy the staff and resources into the area to effectively deliver the best services we can. Our new Mon to Fri starter Andrew is now getting to grips with the area and is doing really well fitting into

the team. We now have Johanna our Environmental Enforcement Officer back with us and she has plenty to be getting going on with.

21. Jonathan Kenyon is still temporarily helping us out with the Bawns with the ongoing issues with waste in gardens, fly tipping, abandoned vehicles, contaminated bins, missed refuse collections etc. and we have Dave Fisher helping us with support for our travellers site at Cottingley Springs.



Gilpin St fly tipping



Tong Rd fly tipping



Mulberry St overgrown

Street Cleansing

22. We have also completed some large cutting jobs and fly tipping removals and replaced a number of damaged litter bins.



Bin relocated to Sycamore Grove



Oldfield Lane crash Damage bin replaced

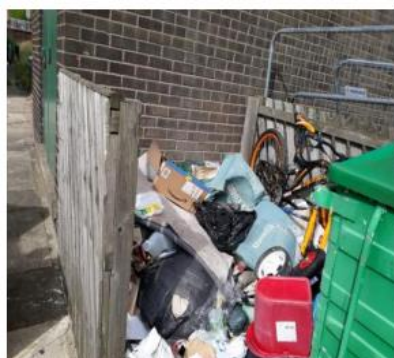


Owlcotes Slip Road Clean June 2022

Enforcement

23. Our Enforcement Teams are not at full capacity and are short staffed this is due to one of the officers temporarily acting up to a Team Leader to cover Bramley-Armley Kirkstall wards, and we will still not be entering properties unless necessary.

24. Our Enforcement Officers are working to full capacity but are still managing to get to jobs despite the current workload pressures, we have also placed an advertisement out for a Street Warden type role to help with the evidence gathering and with the smaller jobs to help the officers focus on the larger referrals. I am still carrying a small case load myself to help them out as we are just so busy.



Rycroft towers Fly tipping



Roderick Street Fly tipping

25. We have already completed some traffic island cleaning, but we still have a few left to do which we will look to plan in and book the light road safety vehicle. We have done the layby on the Stanningley Bypass above and the Owlcotes slip road towards the garage (Photos under street cleansing) we will be planning the vegetation cut back later on this year, when it starts dying back so we can get a better cut back.

26. Service information:

- Stacey Rockcliffe leads the CNT Citywide. Stacey can be contacted on: stacey.rockcliffe@leeds.gov.uk tele: 07562 439 539
- Victoria Whalley is the West Area Manager: Victoria can be contacted on: victoria.whalley@leeds.gov.uk tele: 07891 279 600.

Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)

Heatwave Plan

27. The UK Health Security Agency (UKHSA) has released the heatwave plan for Summer 2022. The heatwave plan includes advice and resources for professionals such as the Beat the Heat checklist and social media assets which partners can use throughout summer and during heatwaves.

28. The plan also includes action tables that highlight roles and responsibilities for partners and stakeholders, depending on the level of alert. The plan offers advice for the NHS, local authorities, social care and other public agencies, professionals working with people at risk, local communities, and voluntary groups. LCC Public Health's Weather and Health Impact Group (WHIG) are adapting the heatwave plan to support local preparations during the

summer. The UKHSA plan and additional resources can be found here: <https://www.gov.uk/government/publications/heatwave-plan-for-england>

Free therapy sessions for those who care for others

29. There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist if you are experiencing feelings that are difficult to cope with after caring for others during the Covid-19 epidemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a counsellor if you are unsure. Here is a link to our at-a-glance page which contains links to all of our offers <https://wystaffwellbeinghub.co.uk/support-for-me/get-support>

Everybody Can Weight Management Update

30. For the time being, we are putting Every Body Can campaign on hold, as we are planning to evolve our brand to become a central point for all things to help residents of Leeds live a healthy life.

31. Going forward, we will be working with organisations across the city to ensure that 'Every Body Can' becomes your one stop information point for healthy living, including eating well, losing weight, moving more, and quitting smoking.

32. In the meantime, if you would like any information on healthier eating, lose weight, being active or quitting smoking please visit – Better Health – NHS (www.nhs.uk) or for local services to support you live a healthier life, go to One You Leeds | One You

Uptake of Long Covid-Support Services

33. Work is currently underway to encourage local people across all Leeds city wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any local residents who feel they may have symptoms to access the service. For more information, please contact the following Public Health Officers Carl.Mackie@leeds.gov.uk or Jonathan.Hindley@leeds.gov.uk

Covid-19 Support

34. The pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector Organisations, Volunteers and Elected Members encouraging those who have not done so to take up the offer of a free Covid-19 vaccination. Advice on where to get a Covid-19 vaccination in Leeds can be found here. <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/walk-in-clinics/>

Housing Advisory Panel – Update from Rukhsana Mahmood (Neighbourhood Officer – Tenant Engagement)

35. The aim of the HAP panel is:

- To use HAP funds to support a range of community and environmental projects in line with the Council and local priorities.
- To work closely with local housing and other council teams to help review and monitor the delivery of local services and help shape services that meet local community needs.

36. The Outer West HAP is part of a wider Tenant Engagement Framework and one of the ways Housing Leeds involve tenants. Within the Regulatory Framework the 'Tenant Involvement and Empowerment Standard' requires all social housing providers give tenants a 'wide range of opportunities to influence ' and be 'involved in the formulation of their landlord's housing related policies', and the making of decisions about how housing related services are delivered'

Membership

37. The panel has 7 tenant members with 4 tenant vacancies. Recruitment for panel members has been carried out via social media, flyers and word of mouth. There are 3 ward members representing each ward in the area these are Councillor Trish Smith (Pudsey), Councillor Andrew Carter (Calverley & Farsley) and Councillor David Blackburn (Farnley & Wortley).

HAP priorities

38. The current HAP priorities are outlined in the 'plan on a page' below:

- To enhance the environmental appearance of neighbourhoods including those that address littering, dog fouling and overgrown shrubs & trees.
- To support projects that give tenants an overall better quality of life in terms of health & wellbeing including mental health & social isolation.
- To support community cohesion projects and engagement projects that address social problems i.e. ASB, burglary, drugs and domestic violence
- To support projects that assist tenants affected by Universal Credit and other welfare reforms, budgeting, numeracy & literacy skills, jobs, and skills projects.

Outer West HAP funding spend for the year 2022 to 2023:

39. The budget for 2022/23 is £37,192.46 plus the underspend of £162.44 from the previous year therefore total HAP budget for 2022/23 is £37,354.90.

40. Projects that were approved for this financial year 2022/23:

- Green guardian's scheme – gardening project for vulnerable tenant.
- Crimbles Court Retirement Life scheme TV & Bracket.
- Crimbles Court Retirement Life Queens Platinum Celebration event.
- Heights Garth – bin store

- Whincover Drive – Knee high fencing
- Platinum Jubilee event – Crimbles Court
- Your Back Yard – Cooking session Old Farnley Community Centre
- Greenside Retirement life – path and planters

41. The Outer West HAP will continue to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to tackle joint priorities and help the Committee with community engagement.

Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)

42. The majority of walkabouts have been completed, due to a vacancy in the team there are some areas outstanding. This vacancy has recently been filled so we intend to do the walkabouts over the coming weeks.

43. No particularly large-scale environmental projects have been identified yet however we have been looking at work that is larger scale than what we might request from Cleaner Neighbourhoods. We have identified some work at Valley Road and in the Swinnow area which will improve the aesthetic of the area.

44. The team are working closely with our colleagues in Parks to identify any issues with the grass cutting contract, this also includes considering areas which for some reason may not be on the contract.

45. The ground source heat pump work at Rycroft Tower blocks is now almost complete. The uptake has been very high across the blocks. The team have worked hard to engage with residents who have not wanted to have the work done. Once the work is complete the team will ensure that the surrounding area is tidied up and made good.

46. A number of garage sites in Pudsey have had some improvement works done, this includes Rycroft Avenue, Rycroft Green and Tennyson Close. The work is almost complete on these sites. There is further work due to be done at the Rycroft Garages with some being demolished. We intend to use the renovated void garages at Rycroft Green and Avenue to move any garage tenants prior to demolition.

47. There has been some really positive work with the anti-social behaviour team recently. The team had a further training session on case management which they found very useful. Recently we have had reports of anti-social behaviour on the Westdales estate. A joint door knocking exercise has happened with LASBT, the police and the Housing Office. We managed to speak to a number of residents regarding the concerns they have, and any residents we were not able to speak to we left a letter explaining who to report what issues to and how to report them.

48. The annual tenancy check in (formerly called the Annual Tenancy Visit) are taking place, the team have visited a number of the priority tenants so far and finding it positive visiting tenants again after the pandemic. The team have managed to resolve several issues for tenants.

Housing Team – Update from Andrew Sheader (Housing Manager – Farnley & Wortley)

49. The Wortley Housing Team continue to work from home but are now remobilised meaning Housing Officers are out on the patches they manage on a weekly basis. Wortley /Pudsey Office has opened for staff to work from.

50. The ASB experienced in The Heights East and West remains under control. The Partial Exclusion Order has now expired. The Mobile ASB Patrols were moved to Gamble Hill Grange but have witnessed no issues, so they were removed. We can request they are returned if needed and if there are Mobile Patrols available.

51. Housing Officers are addressing a variety of issues, such as concerns relating to the environment, and doorstep arrears visits where all other means have been exhausted.

52. A recent Environmental Action Day took place on the 17 August. The Environmental Action Team collected a large van load of items and flyers promoting, amongst other services, Bulky Waste Collection to around 150 properties.

53. Flyers have been provided promoting the Mobile Community HUBs and several staff have looked inside the vans. Staff will enclose these in letters and email them to tenants and verbally promote this service. We have asked if the HUB can also be trialled at Farnley Community Centre - (Hillside). I await a response.

54. Quarter 1 has been completed and Housing Officers were reminded to feedback to Members and residents that attended of the Green guardian scheme with the focus being on Bawns & Heights Estate, but can also be used on other areas of Farnley & Wortley, if needed.

55. Skill Mill, a social enterprise providing entry level training and employment for young people by giving them the opportunity to work as part of a team and build up their life and work skills, have been suspended, but we continue to make referrals to Community Payback.

56. Block Sweeps and Block Inspections continue to take place with a weekly and monthly basis, respectively.

57. Whincover Drive Garage Site - the garages are now all in VOID, fenced off and secure.

58. Still awaiting sign off - Farrow Bank garages have also been submitted for demolition and are pending, Increased damage to garages and no waiting list. We have asked that the garage area is fenced off soonest due to ongoing vandalism to the garages

59. Staff continue to report fly tipping, graffiti removal and potholes.

60. Car parking and emergency vehicle area in The Heights East and The Heights West is pending. One SORN vehicle has been removed and we are taking legal advice on how to get the remaining vehicles removed.
61. Fly-tipping and side waste continues to be an ongoing issue on the Bawn Estate, and we are working with partners to resolve this issue.
62. A planned programme of footpath improvement is pending on the Bawn Estate. A site meeting took place with interested parties recently, led by Helen Taylor. Housing Officers are also working with Neighbourhood Service Officers within the hotspots to look at preventative measures and submitting the projects to HAP for consideration and we expect that if successful these measures will prevent fly-tipping occurring.

Employment and Skills – Update from Keri Evans (Senior Manager)

Universal Credit

63. The number of people who are claiming Universal Credit (UC) due to unemployment, as of June 2022, in the Outer West Community Committee area is 3,145. Whilst the largest increase in claimants of UC was in June 2020 (90%), the number of claimants remains high and is slightly decreasing. There is a small decrease of 29 claimants in June 2022 on the previous month.

64. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs							
	March 2020		June 2020		May 2022		June 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	41,509	8.0%	41,548	8.0%
Outer West	1,783	4.0%	3,393	7.5%	3,174	7.1%	3,145	7.0%
Calverley & Farsley	343	2.4%	799	5.5%	668	4.6%	655	4.5%
Farnley & Wortley	864	5.6%	1,535	10.0%	1,535	10.0%	1,509	9.9%
Pudsey	576	3.8%	1,059	7.0%	971	6.4%	981	6.5%

**Rate shows the number of claimants not in employment as a percentage of the working age population*

Employment and Skills Services

65. The table below shows the number of people supported by the Service from the Outer West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr - Mar)	2021/22 (Apr - Mar)	2020/21 (Apr - Mar)	2021/22 (Apr - Mar)	2020/21 (Apr - Mar)	2021/22 (Apr - Mar)
Outer West	679	823	184	239	379	192
Calverley & Farsley	116	129	42	56	80	40
Farnley & Wortley	384	537	96	127	180	111
Pudsey	179	157	46	56	119	41

66. The Covid pandemic and restrictions have had an impact on both reporting years (2020/21 and 2021/22) making a comparison year on year very difficult. Even though there is some progress with engagement and access to programmes and activities it is still significantly less than pre Covid.

67. During April 2021 – March 2022

- 11,818 people accessed the Service, 823 of whom were from the Outer West.
- Supported 3,473 people into work, 239 of whom were residents from the Outer West. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution and transport.
- The service supported 2,485 people to improve their skills, 192 of whom were from the Outer West.

68. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market.

69. The Employment Hub Advisors are co-located within 10 Jobcentres Plus across the City. All Jobshops are open, 5 days a week for face to face appointments which include City Centre and Armley Community Hubs. There is also a pop up Jobshop at Pudsey Community Hub on Mondays, 9:00 to 5:00.

70. The Community Hub Mobile bus is running Monday-Friday the schedule stops includes:

- Mainline Social Club, Pudsey Road LS13 4LS, Monday 13:00 – 15:30 and Wednesday 9:30 – 12:00
- Butterbowl Public House, Butterbowl Drive, Leeds LS12 5JQ Monday 9:30 – 12:00
- The Hanover Arms Public House, 65 Lower Wortley Rd, Leeds LS12 4SL Wednesday 13:00 – 15:30

71. The Service has several communication channels and social media accounts that promotes events, jobsfairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:

- Facebook: <https://www.facebook.com/eandsleeds>
- Twitter <https://twitter.com/eandsleeds>
- Instagram <https://www.instagram.com/eandsleeds>

72. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: Leeds City Council (govdelivery.com)

73. For further information on Employment and Skills services and the support available please visit: <https://employmentskillsleeds.co.uk>
74. Future Talent Leeds is launching on Thursday 8th September 2022. It is a website which brings businesses, education and skills providers and organisations together to strive for a city where everybody can thrive in a rapidly changing labour market. The website contains the Future Talent Plan, which sets out our ambitions for Leeds around supporting our people and businesses as well as aligning the city's education and training infrastructure. It displays the range of partners which have signed up to the plan, showing what organisations are doing to improve talent and skills in Leeds over the next few years. Organisations are encouraged to use the website to sign up to the plan and pledge their own actions which will be published alongside each other. Also available on the website is live news, case studies and resources for organisations to make use of. The website will be live from 8th September: <https://inclusivegrowthleeds.com/future-talent-plan>
75. The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning through an online platform in collaboration with subcontracted partners. Courses were delivered through a range of models to include online, face to face and through distance learning, opening new opportunities for adults to learn and develop their confidence.
76. Between September 2021 – July 2022, in the Outer West, 26 courses were delivered at 6 venues. 170 residents have completed a course. In addition, there were 149 courses delivered on-line, city wide. From September 2022, there will be a range of online and face to face courses available at community venues, for further information please use the course finder at Leeds Adult Learning.co.uk
77. Developing You Health and Wellbeing, a pre-employability programme which helps people to become happier, healthier and move closer towards employment. For residents living in Outer West the courses are being delivered at the Armley Community Hub.
78. Developing You Learning Disabilities, a pre-employability programme between Employment and Skills, Pyramid of Arts, People Matters and United Response includes work readiness and health and wellbeing. The course is delivered face to face at Thackray Medical Museum.
79. Between April 2021 – March 2022, 256 new businesses were supported to recruit new staff, provide support for staff facing redundancy and developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

Health and Care Sector

80. The Healthier Working Futures project that was funded through the UK Community Renewal Fund focused on unemployed / economically inactive young adults (aged 16-25) to raise awareness of the health and care pathway through engagement programmes and taster days delivered by 3rd sector organisations. This was a 6-month project that concluded at the end of June and engaged with 625 young people.

Construction Sector

81. A new programme, Construction Ready aimed at getting people into opportunities in construction. The 10-day programme took place 4 - 15 July 2022 at Leeds City College Printworks campus. Planning is taking place for further programmes to be delivered.

Hospitality Sector

82. The Restaurant Ready programme, a 5-day course, aims to upskill individuals to successfully enter the hospitality sector through providing practical experience within Leeds City College's café and restaurant facilities. The programme provides an opportunity for participants to be signposted to work trials and interviews with employers. Planning is taking place for a sixth cohort to be delivered 12 – 16 September 2022.

Economies for Healthier Lives

83. The council was successful for applying for funding from the Health Foundation as part of their Economies for Healthier Lives programme, which has funded four places in the UK to undertake projects that can demonstrate how economic interventions can help to address health inequalities in disadvantaged communities. The Leeds project, Good Jobs, Better Health, Fairer Futures, aims to strengthen connections between the Leeds Inclusive Anchors Network of large civic institutions (including the council, NHS Trusts, universities and colleges, and utilities) and the city's most disadvantaged communities through economic measures such as quality jobs, skills development or the creation of new businesses.

Events

84. **SEND (Special Educational Needs and Disabilities) Next Choices** event took place at Leeds First Direct Arena on 23rd June 2022. This was the first time a city-wide event aimed at supporting young people who have special educational needs and disabilities has taken place. A total of 66 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities and wider support and 1,800 young people attended.

85. **Jobsfair** took place on Thursday 18th August 2022 in the City Centre Community Hub. A range of vacancies and opportunities were promoted with Leeds City Council, the Army, Plusnet, Aspire Healthcare, and First Direct. Jobshop staff were in attendance to support people with CVs and job applications. Information was also available from training providers, such as Prince's Trust, Scope, Get Technology Together, and Jobcentre Plus for those wanting to improve their skills.

86. **Leeds Digital Careers Festival** a week-long festival and recruitment event will be held between 12 – 16 September 2022 and will be aimed at those new to the digital sector, eager to find a job or training opportunities in the wide range of digital technology organisations which the city has to offer. Roadshows with a range of workshops and sessions hosted by local employers and providers will be taking place in several locations across the city. An

event will also be held at Leeds First Direct Arena on 15th September 2022, to book please visit: [https://leeds digital careers festival 2022](https://leedsdigitalcareersfestival2022)

87. **Leeds Creative Skills Festival (LCSF)** will take place 14-18 November 2022 which will showcase opportunities within the creative and culture sector, with the main event at the First Direct Arena on the 17th November 2022. The LCSF is aimed at young people aged 16-24 to encourage take up from school leavers and graduates to retain talent in the city. There will be a range of activities and events from educational engagement activities, visits and site tours, work experience opportunities to support to the sector on how to recruit a diverse workforce and Apprentices, information about self-employment and freelancing and Q&A panel session(s). A booking link will be published and promoted nearer the time.

CCTV – Q2 Update from Kelly Woods (Performance and Relationship Officer – Leedswatch)

Introduction

88. The Leedswatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

89. The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

90. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West area committee area, for quarter 2. 2022/2023.

91. The Outer West Community Committee currently funds 11 cameras in the Outer West area, and 15 cameras were used to capture the incidents in Outer West area committee within this quarter.

GDPR – Information Sharing

92. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

Incidents captured by CCTV operators

Qtr. 2 – Outer West Cameras incidents (21st May - 21st August 2022)						
	May	June	July	August	Total incidents per category	
Alarm Activation			1		Alarm Activation	1
Animals		2			Animals	2
ASB			3		ASB	3
Cash in Transit					Cash in Transit	0
Drugs					Drugs	0
Enforcement					Enforcement	0
Fire				1	Fire	1
Health & Safety		2		2	Health & Safety	4
Police Operation		3	1		Police Operation	4
Public Order		2		3	Public Order	5
Road Traffic			2	2	Road Traffic	4
Sexual Offences					Sexual Offences	0
Suspicious Events					Suspicious Events	0
Theft		1			Theft	1
Travellers					Travellers	0
Weather					Weather	0
Metro					Metro	0
Total Per Month	0	10	7	8	Total sum of incidents	25

93. CCTV also contributes towards police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer West Area.

94. Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

Requests for new Cameras

95. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

96. Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

97. A dedicated CCTV compliance team has been established within Leeds City Council.

98. The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

Updates from Key Services:

Farnley Community Centre – Update from Peter Allison (Chair of Committee)

99. We are pleased to be able to provide an update on events at Farnley Community Centre since our last report in June.

100. Many changes continue to occur at the community centre, including factors such as compliance & safety and the overall and general appearance of the centre. Events and activities have been held across the year, with more planned for the rest of the year.

101. One of the most significant achievements has been establishing Farnley & Wortley's only food bank provision.

102. Having been granted the sum of £3,968.94 from the Outer West Community Committee, work immediately commenced on purchasing the container, which has now been fully renovated and is operational as outlined in the application.

103. We are also pleased that we have established a partnership with the Trussell Trust and will operate the food bank through them commencing Wednesday, 7th September. The food bank will initially run weekly sessions from 12:00 – 14:00, and once established, the potential to expand into an additional session will be identified.

104. Volunteers have been sought; a cluster of them have since completed mandatory training on the 19th of August.

105. In the interim, a couple of open-door food bank sessions were operated by ourselves, giving out donations received from the community, which proved to be successful, albeit the sessions were only small with limited supplies. The sessions provided not only the means of access to emergency food provisions but access to literature and the services of Money Buddies.

106. IT equipment has now been set up at the centre to include full free public access Wi-Fi and a PC with internet access accessible to the public. It is further hoped that other resources and services can be added to the sessions.

107. We aim to make the community centre accessible to everyone and offer a wide variety of services and activities that are diverse. As such, we embarked on a weekend of fundraising, starting on 30th July with a Summer Event including a tabletop sale, inflatables, food, Hook

a Duck, Music etc. on 31st July, committee members Tara and Peter embarked on the Yorkshire Three Peaks Challenge raising through sponsorship £368 and with the Summer Event proceeds raising just over £700 for the weekend.

108. This money has since been used in part to fund the purchase of our film screening licence, and we will in the near future, be running movie nights, which will operate as a pay-as-you-feel to help continue further support our community.
109. Although some months away, plans have already been discussed regarding our Halloween and Christmas events with some exciting ambitions being had.
110. Our working practice with the WNW Youth Service continues to flourish, and with solid numbers at both the Junior & Senior's Youth Group sessions, youth engagement has been positive; in addition, through discussions with WY Police, visits from the local PCSOs have been widely accepted by both the youth workers and the youths who are attending.
111. Although we still have some way to go to achieve our longer-term goals, we are incredibly proud of where we currently find ourselves and we have received proportionally large support from our community. We aim to continue further supporting and working within our community with some exciting and ambitious plans for the future.

Community Engagement: Social Media

112. The ***Social Media Report Appendix*** provides the Committee with the latest information on digital posts relevant to the Committee area, and details an overview of recent social media activity for the Outer West Community Committee Facebook page.
113. The report covers the last 3 months 1st June 2022 to 31st August 2022. In this time the page has seen another increase in followers to a total of 1,431.

Community Engagement: Wortley Beck Flood Risk Consultation

114. Leeds City Council is currently running an online consultation to seek input from local residents regarding reducing flood risks at Wortley Beck.
115. There have been frequent flooding events from Wortley Beck, with flooding of the outer ring road as recently as February 2022.
116. Residents from Farnley & Wortley, and Pudsey are encouraged to engage with the survey, to review proposed suggestions, and provide feedback on possible solution.
117. The survey is open until 16th September 2022, and can be accessed using the following link <https://orlo.uk/goJnp>

118. For further information on the consultation, please contact Ian.McCall@leeds.gov.uk – Sr Flood Risk Management Senior Engineer

Community Engagement: Youth Engagement

119. The Communities Team has already begun youth engagement work that will inform results and priorities for the financial year 2023-24.

120. Throughout the year, the aim is to engage with as many are young people aged between 8 and 17 years across the city, and providing them with a safe, anonymous way of voicing their opinion on future spend on youth activities.

121. In Outer West, the amount of responses increased significantly from 2021 to 2022, and the plan is to facilitate a similar increase again in 2023. This will provide the committee with a sizable and well represented dataset from which to establish priorities for funding.

122. The Outer West Localities Officer has created a 4-point approach to achieving this goal, which includes the following:

- Breeze events – engagement and youth activity
- Online Survey – replicating the previous year’s roll-out
- Approved YAF Projects – engagement at events
- Youth Summit

123. All Breeze events in Outer West were attended by the Localities Offices along with colleagues. High levels of engagement with young people was achieved at each day.

124. Preparations for the roll-out of the online survey are well underway, with a series of videos, promotional posters and mailers being organised for Outer West to promote the survey online and encourage responses throughout the financial year within our area.

125. The Outer West Youth Summit has now been scheduled for Tuesday 22nd November. The event will be held a Leeds Civic Hall and include democracy-based activities, quizzes, and a chance for young people to engage and influence the Youth Activity Fund.

Corporate Considerations

Consultation and Engagement

126. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

127. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

128. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

129. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

130. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

131. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

132. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

133. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

134. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Outer West Community Committee

FACEBOOK highlights

1st June 2022 – 31st August 2022

Appendix 1

Outer West Community Committee

<https://www.facebook.com/LCCOuterWest>

The Facebook page for the Outer West Community Committee has continued to provide support, information, and access to multiple services. With regular updates, the number of followers and interactions has been reflected in the interaction of the local community. Since 1st June 2022 the Outer West Community Committee Facebook page has:

- Further increased the total number of page followers to **1,431**, an increase of **6%** from the last quarter
- Held a position as the **4th** most popular Community Committee Facebook page across Leeds

Definitions:

- '**reach**' is the number of people the post was delivered to
- '**engagement**' is the number of reactions, comments, or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, many posts can be read without any further interaction!



The most popular post since the 1st June 2022 was a post promoting Summer Sport Activity promoted by the Youth Service and funded by the Outer West Community Committee

- Reached a total of 2,635 people
- Was shared, liked, commented on 34 times
- Was clicked on 154 times

1st Place – Leeds Youth Service – Summer Sport Activities




2,635 people had this post delivered to them and it had 154 post clicks. A further 34 people liked, commented, and shared the post.


**LEEDS YOUTH SERVICE WNW
OUTER WEST
SUMMER SPORTS ACTIVITIES**

<u>Where and When</u>				
<u>FARSLEY</u>	Hainsworth Park LS285ES	Wednesdays 3rd 10th 17th 24th August 2022	11.30am-12.30pm	Ages 11-17
<u>CALVERLEY</u>	Victoria Park LS28 5RH	Wednesdays 3rd 10th 17th 24th August 2022	1.30pm-3.00pm	Ages 11-17
<u>SWINNOW</u>	Swinnow Moor LS13 4RG	Fridays 5th 12th 19th 26th August 2022	11.30am-12.30pm	Ages 11-17
<u>FARNLEY</u>	Farnley Recreation Ground LS12 5AA	Fridays 5th 12th 19th 26th August 2022	1.30pm-3.00pm	Ages 11-17


Featuring • Football • Quick Cricket • Dodgeball • Rounder's & More
Delivered by Qualified Sports Coaches.




All activities are delivered by Leeds Youth Service & PE Partners




For More Information Please Call: 07891276104 or 07891271045







Leeds Youth Service WNW



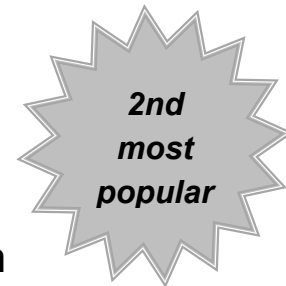
@LeedsyouthserviceWNW



@Youthservicelleedsene



2nd Place – Leeds Rhinos Foundation – Multi Sports Camps



1,058 people had this post delivered to them and it had **253** post clicks. A further **30** people liked, commented, and shared the post.






3rd Place – PSPO Consultation




1,004 people had this post delivered to them and it had **39** post clicks. A further **4** people liked, commented, and shared the post.

A screenshot of a social media post from the Leeds City Council Outer West Community Committee. The post is titled "PSPO CONSULTATION" and contains the text: "Leeds City Council has launched a consultation on vehicle nuisance and dangerous driving. Residents are being asked for their views on a proposed Public Space Protection Order (PSPO) aimed at prohibiting dangerous driving." Below the text, there is a link to "SURVEYS.LEEDS.GOV.UK" and the title "PSPO Vehicular Nuisance". The post is published by Mike Lcc on 4 July. The screenshot is framed with a blue border.

 Leeds City Council Outer West Community Committee ⋮
Published by Mike Lcc  · 4 July · 

PSPO CONSULTATION

Leeds City Council has launched a consultation on vehicle nuisance and dangerous driving. Residents are being asked for their views on a proposed Public Space Protection Order (PSPO) aimed at prohibiting dangerous driving.



[SURVEYS.LEEDS.GOV.UK](https://surveys.leeds.gov.uk)

PSPO Vehicular Nuisance

Contact Details:

The Outer West Community Committee Facebook page continue to be maintained by the Localities Officer and Engagement Support Officer for Outer West. The Outer West Community Committee wants to work with organisations and individuals in the area to promote local initiatives, advice, and good news stories that can benefit the local community.

If you wish to get in touch, please contact:

Mike Stevenson – Michael.stevenson@leeds.gov.uk
Localities Officer – Outer West Community Committee

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Report of: Simon Swift, Executive Manager

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Ian Moore – Highways Asset Manager

Date: 5th September 2022

To note

Title: Highways – Annual Improvement Consultation

Purpose of report

1. To provide the Outer West Community Committee with an update on the Highways Annual Improvement Consultation.

Main issues

2. The presentation and discussion are intended as an engagement opportunity with ward members, providing the latest information relating to the Highways Annual Improvement Consultation.
3. The update provides relevant background information on the stages of the consultation process conducted and completed, including the challenges faced and progress made to date.
4. The presentation and discussion provide the Outer West Community Committee with key feedback that has been received relevant to the specific Committee area.
5. The presentation and discussion encourage ward members from Pudsey, Calverley & Farsley, and Farnley & Wortley to offer any additional requests, and to review lists for their relevant wards in order to prioritise planned work.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by an officer from the Highways Team.

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Highways Asset Management Annual Consultation 2023/2028.

Outer West Community Committee. Monday 05 September 2022.



Purpose of Today

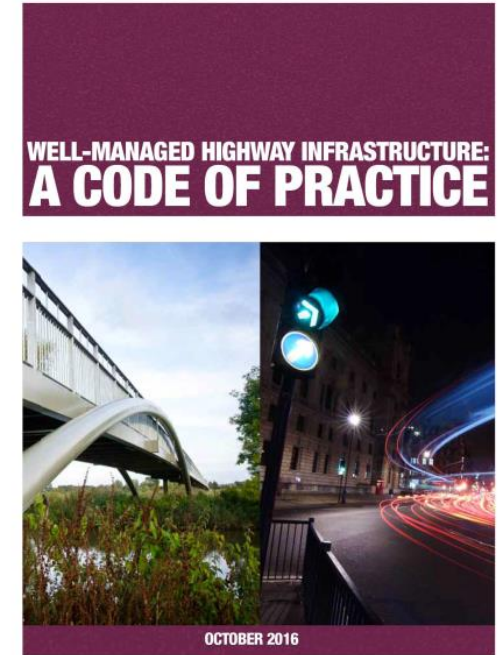
- To provide an update on how our annual program is produced and what outcomes we are aiming for.
- To provide an opportunity for additional comments to be received regarding the current and future program.



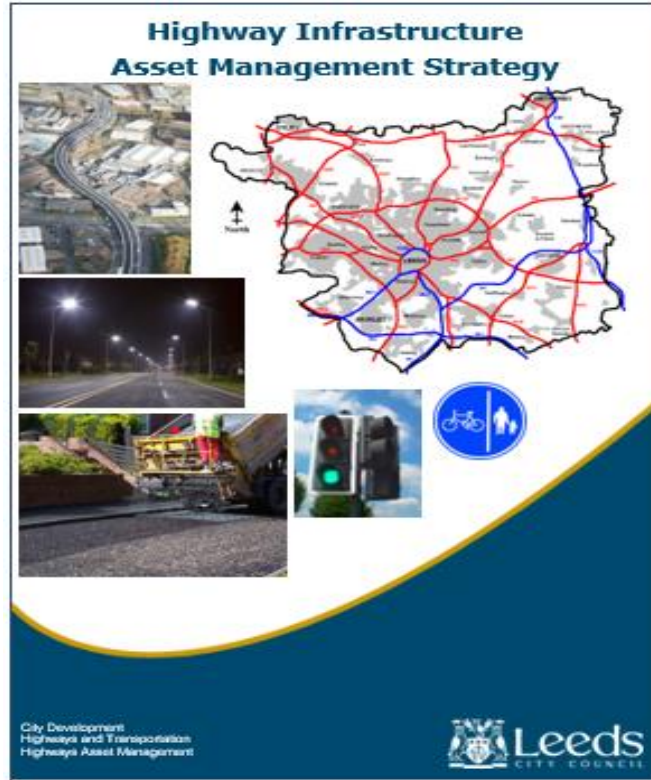
WMHI – Code of Practice

- DfT Code of Practice – Best Practice.
- Published 28 Oct. 2016
- **36** Recommendations inc. Lifecycle Plans, Inspections, Risk Management and Defect Repair.
- Funding Allocation inc. CRSTS & Leeds Capital.
- Not Statutory. but e.g. Section 58 defence.

UK ROADS LIAISON GROUP



RECOMMENDATION 3 – ASSET MANAGEMENT POLICY AND STRATEGY



An asset management **policy** and a **strategy** should be developed and published. These should align with the corporate vision and demonstrate the contribution asset management makes towards achieving this vision.



Key Factors to Our Strategy:

Regional Context

Major changes have occurred, in terms of the position of the Council within both the West Yorkshire Combined Authority (2014). The devolution deal for West Yorkshire (2020) and subsequent Mayoral Combined Authority (2021). The West Yorkshire Transport Strategy (2040)

Sustainability and Climate Emergency

Aligned with the **Leeds City Council: Best Council Plan 2020-2025** and the Inclusive Growth and Health and Well-Being Strategies that can deliver a strong economy within a compassionate city whilst addressing the Climate Emergency ambition. The **Connecting Leeds Travel Strategy** seeks to achieve these strategic visions through six key transport areas to provide connections between the city, communities and business are made in the most sustainable way and that everyone has an affordable zero carbon choice to travel.

Communication and Engagement

Effective communication, both with the local communities and key stakeholders, is critical to ensure that HIAM strategies align with these needs and subsequent markers are set for both the setting of service levels and the subsequent monitoring of highway asset performance. The strategy will provide a position on how both communication and engagement take place, how the various community and stakeholder needs are identified and importantly, how through the delivery of the HIAM strategy these are managed.



The Challenge

The following table demonstrates what is likely to be delivered in a typical year from the current backlog of identified planned maintenance work.

Road Category	Preventative (Dark Amber / Amber)			Refurbishment (Red)		
	Backlog (No.)	Estimated Delivery (No.)	% Delivered	Backlog (No.)	Estimated Delivery (No.)	% Delivered
Principle Road	340	34	10%	174	7	4%
Distributor Road	199	19	10%	83	6	7%
Unclassified Road	306	27	9%	148	11	7%
Local Road	4784	221	5%	2466	110	4%
Grand Total	5629	301	8%	2871	134	6%

Year	Network Length (Km)	Deterioration (Km)	Deterioration (%)	Improvement (Km)	Improvement (%)	Net Deterioration (Km)	Net Deterioration (%)
2019/20	2840	86	3.0%	74	2.6%	-12	0.4%
2020/21	2814	146	5.2%	129	4.6%	-17	0.6%
2021/22	2877	147	5.1%	103	3.6%	-44	1.5%
Averages	2844	126	4.4%	102	3.6%	-24	0.9%

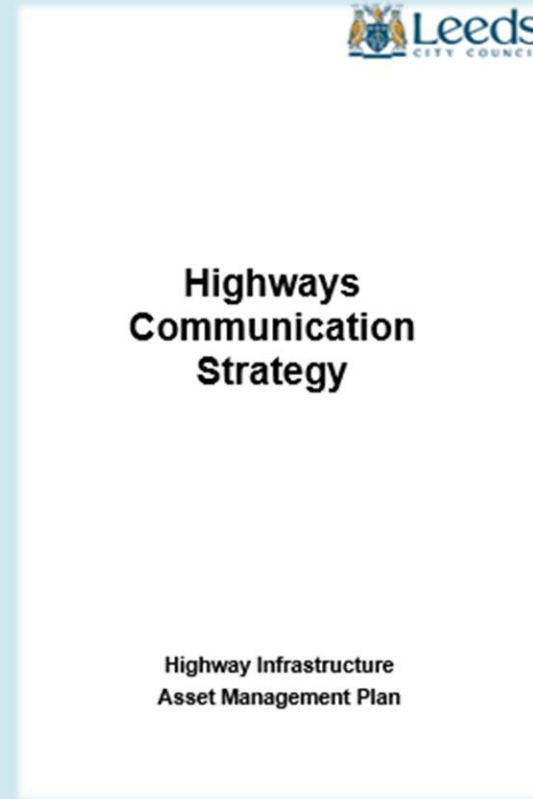
Decline in Network Over the Last Three Years (table 2)

Whilst the net deterioration of 1% may appear relatively small, it represents a decline of 24km or 115 streets falling into decline each year despite the sums invested in improving the network.



Key Requirement - Communication

All key stakeholders have been identified. Progress has been made in communicating with them around the benefits of and the reasons behind decisions that affect them. This should be supported by a procedure for communicating and, where appropriate, consulting on relevant issues on a regular basis that is transparent and understood.



Continual Review – Consultation:

Highways Maintenance Programme

BEESTON AND HOLBECK - LOCAL ROADS



2017/2018

Structural Maintenance Schemes		Extent of Works	Nature of Work
FARFAX ROAD	BEESTON	CEMETERY ROAD TO END	FC
CROSBY STREET	HOLBECK	TOP MOOR SIDE TO INGRAM ROAD	KFC
SHAFTON LANE	HOLBECK	DOMESTIC STREET TO INGRAM ROAD	KFC

Preventative Surface Treatment Schemes		Extent of Works	Nature of Work
CARDINAL SQUARE	BEESTON	CARDINAL WALK TO REDHALL GATE (HSE 1 TO 125)	Micro Asphalt
CARDINAL SQUARE	BEESTON	REDHALL GATE TO CARDINAL WALK	Micro Asphalt
CARDINAL WALK	BEESTON	CARDINAL ROAD TO CARDINAL SQUARE	Micro Asphalt
COTTINGLEY DRIVE	BEESTON	ELLAND ROAD TO DULVERTON PLACE	Surface Dressing
COTTINGLEY DRIVE	BEESTON	DULVERTON PLACE TO COTTINGLEY FOLD	Surface Dressing
COTTINGLEY DRIVE	BEESTON	COTTINGLEY FOLD TO COTTINGLEY APPROACH	Surface Dressing
INGRAM ROAD	HOLBECK	BROWN LANE EAST TO CROSS INGRAM RD	Surface Dressing

2018/2020

Structural Maintenance Schemes		Extent of Works	Nature of Work
CARDINAL CRESCENT	BEESTON	CARDINAL AVE TO CARDINAL AVE	KF
COTTINGLEY ROAD	BEESTON	COTTINGLEY DRIVE TO DIS NO 5	KFC
DULVERTON GARDENS	BEESTON	COTTINGLEY DRIVE TO DIS NO 20	KFC
MILLSHAW	BEESTON	ELLAND ROAD TO END	KFC
WESTLAND ROAD	BEESTON	DEWSBURY ROAD TO WESTLAND SQUARE	C
LOWFIELDS AVENUE	HOLBECK	ROUNDAABOUT TO LIC LIC 1L486 (GREEN GATES)	KFC
RECREATION CRESCENT	HOLBECK	CLEVELLY AVE TO CROSBY RD	KFC
RECREATION ROW	HOLBECK	CROSBY ROAD TO CLEVELLYS AVE	KFC

Please note the programme of works above is provisional only and may be subject to change.

*Stone products: Any street where the proposal is to replace either stone kerbs or flags will be subject to consultation with residents after the budget is confirmed and the programme has been finalised.

Please see 'Guide to Maintenance Treatments' for an explanation of the various programme types.

Key to Work Types:

K = Kerb works F = Footway work C = Carriageway works

www.leeds.gov.uk Highways Helpline 0113 222 44 07



INVESTOR IN PEOPLE

Name	Description	Generic Treatment	Treatment	Delivery Year
BROWNE ROAD	BROWNE ROAD TO DOLVERTON PLACE	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE	BROWN LANE TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE EAST	BROWN LANE EAST TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE WEST	BROWN LANE WEST TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE SOUTH	BROWN LANE SOUTH TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE NORTH	BROWN LANE NORTH TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL	BROWN LANE CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE WEST CENTRAL	BROWN LANE WEST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE EAST CENTRAL	BROWN LANE EAST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE SOUTH CENTRAL	BROWN LANE SOUTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE NORTH CENTRAL	BROWN LANE NORTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL WEST	BROWN LANE CENTRAL WEST TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL EAST	BROWN LANE CENTRAL EAST TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL SOUTH	BROWN LANE CENTRAL SOUTH TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL NORTH	BROWN LANE CENTRAL NORTH TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL WEST CENTRAL	BROWN LANE CENTRAL WEST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL EAST CENTRAL	BROWN LANE CENTRAL EAST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL SOUTH CENTRAL	BROWN LANE CENTRAL SOUTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
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BROWN LANE CENTRAL WEST CENTRAL WEST	BROWN LANE CENTRAL WEST CENTRAL WEST TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL EAST CENTRAL EAST	BROWN LANE CENTRAL EAST CENTRAL EAST TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL SOUTH CENTRAL SOUTH	BROWN LANE CENTRAL SOUTH CENTRAL SOUTH TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
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BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL	BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL EAST CENTRAL EAST CENTRAL	BROWN LANE CENTRAL EAST CENTRAL EAST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL SOUTH CENTRAL SOUTH CENTRAL	BROWN LANE CENTRAL SOUTH CENTRAL SOUTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL	BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL	BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL EAST CENTRAL EAST CENTRAL EAST CENTRAL	BROWN LANE CENTRAL EAST CENTRAL EAST CENTRAL EAST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL	BROWN LANE CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL	BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL	BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
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BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL	BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL	BROWN LANE CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL WEST CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
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BROWN LANE CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL	BROWN LANE CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL SOUTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20
BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL	BROWN LANE CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL NORTH CENTRAL TO CROSS INGRAM ROAD	Preventative Surface	Micro Asphalt	2018/20

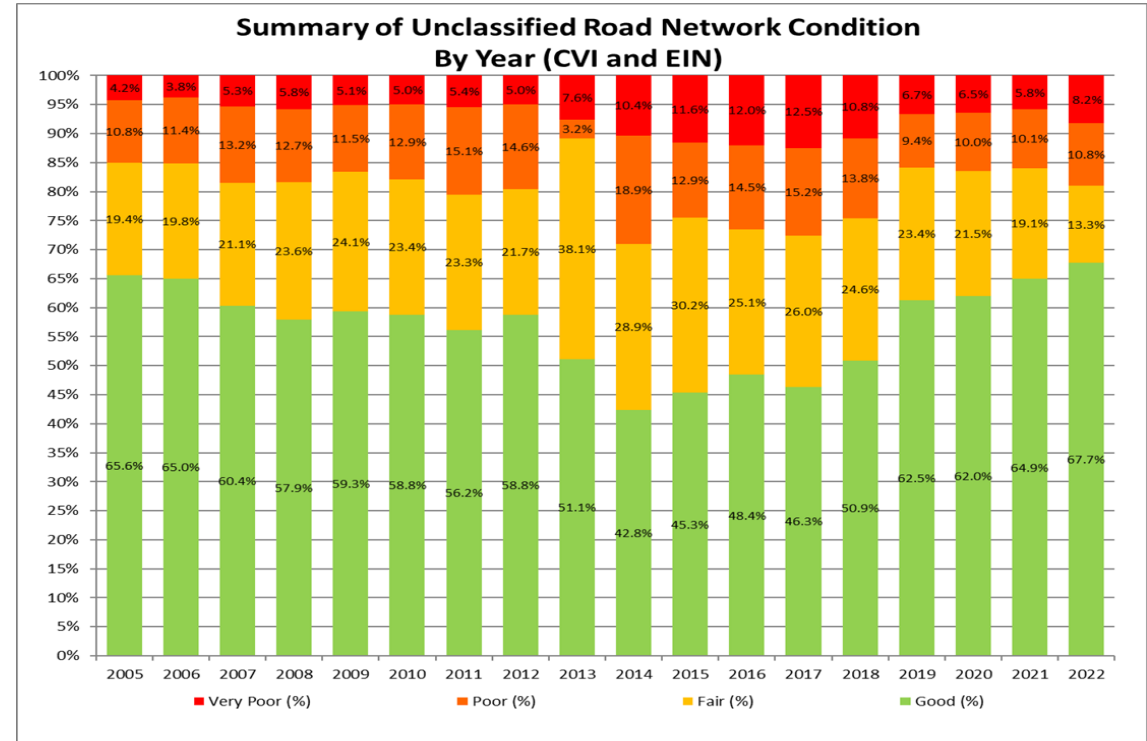


Progress IS being made!

- Our Target:

Asset Group	Hierarchy Class	Very Poor
Principal Roads	2	>3%
Distributor Roads	3a	>3%
Unclassified Distributor Roads	3b	>3%
Local Access Roads	4a&b	>10%

Maintain Steady state of roads in a poor condition



Thank you for Listening

Any questions?





Report of: James Woodhead, Head Of Service
Integrated Commissioning, Adults and Health

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Tim Sanders – Commissioning Programme Lead - Dementia

Date: 5th September 2022 **To note**

Title: Adults & Health – Leeds Dementia Strategy

Purpose of report

1. To provide the Outer West Community Committee with an update on the citywide Leeds Dementia Strategy.

Main issues

1. The discussion is intended as an engagement opportunity with ward members, providing information to the Outer West Community Committee relating to the Leeds Dementia Strategy.
2. The update provides a general overview of the Strategy, including data, approaches, and intended outcomes.
3. The discussion also provides an opportunity to deliver more localised information relating to the wards of Pudsey, Calverley & Farsley, and Farnley & Wortley, particularly with a focus on localised dementia diagnosis numbers.
4. Elected members are encouraged to engage with the discussion and contribute their local expertise, in order to harness the best results from the Leeds Dementia Strategy.

Recommendations

1. Elected Members are asked to note the contents of the report and presentation that will be provided by the dementia lead from the Adults & Health Commissioning Team.